

Prince of Peace Lutheran Church
Little Shepherds Learning Center
TUITION AGREEMENT 2023-2024



We agree to the following to enroll and hold a place for our child _____
child's name

1. The non-refundable registration fee of \$225.00 is due with the enrollment form.
2. We agree that our child meets the age criteria and toilet training criteria for the class chosen.
Little Lambs age 2.5 by September 2023, toilet training not required; 8 each group w/ 2 teachers
2 day MW or TTh am Tuition \$2,000.00 monthly payment \$200
Lambs age 3 by October 2022, toilet training required; 10 each group w/ 2 teachers
2 day MW or TTh am Tuition \$2,000.00 monthly payment \$200
Rainbows age 4 by March 2023, toilet training required; 12 each group w/ 2 teachers
3 day MTW am Tuition \$2,570.00 monthly payment \$257
Shepherds Prek age 4 by September 2022, toilet training required; 14 each group w/ 2 teachers
4 day MTWTh am Tuition \$3,140.00 monthly payment \$314
Disciples Prek age 5 by March 2023, toilet training required; 14 each group w/ 2 teachers
4 day MTWTh am Tuition \$3,140.00 monthly payment \$314
Kindergarten Enrichment enrolled in formal KG program or age 5; 10 each group w/ 2 teachers
3 day MTW am or MTW pm Tuition \$2,570.00 monthly payment \$257
3. We understand TUITION RATES are based on a 34 week program schedule. **WE NO LONGER ACCEPT PERSONAL CHECKS.** For ease of payments, tuition is divided evenly by a 10 month payment plan; which is offered August 1, 2023 to May 1, 2024. Monthly payments are due on 1st of each month. We agree to pay a late fee of \$10 after the 10th of each month.
-Auto payment is required or preferred. The church payment program is called Breeze. Credit/Debit card payments accepted. Service fee per transaction with credit card. Fill out the Breeze Authorization Form for first payment to begin; August 1, 2023 to May 1, 2024.
-Check Payments can be mailed from your bank account to the Learning Center; make checks payable to Prince of Peace Lutheran Church 5475 Brand Road Dublin Ohio 43017
-Make auto payments monthly online at princeofpeacedublin.org; go to LSLC page, make a payment by 1st of each month.
4. We agree to pay a \$36 charge for each payment returned/not processed due to non-sufficient fund
5. We understand that full monthly payment is required regardless of holidays, vacations, illness, school closings, or withdrawal.
6. We understand that dismissal times are set for each class. We understand we must notify the Learning Center at (614) 209-4554 if we will be late picking up. We understand the school reserves the right to charge a \$15 late dismissal fee for each incident.
7. **WITHDRAWAL – Parent initiated –** We agree to notify the Learning Center or church office by July 1, 2023 if our child is not going to attend for this school year. We agree to notify the Learning Center if our child will not be completing the school year.
We agree to pay the current month's payment regardless of number of days in attendance.
8. **WITHDRAWAL – School initiated –** We understand that the school reserves the right in extreme circumstances to terminate enrollment of any child, if in the opinion of the staff, continued attendance would not be in the best interest of either the child or the school. Secondly, if payments are not maintained current; and thirdly if required forms are not provided for the child. We agree to pay the current month's payment regardless of number of days in attendance.

Parent Signature Date

Keep a copy for your records